

**METROPOLITAN NEW YORK LIBRARY COUNCIL**

**Thursday, October 22, 2026**

**10:00 AM - 11:00 AM**

**Virtual via Zoom**

**Minutes**

**Present:** Stephen Bury, Melissa Jacobs, Terry Kirchner, Leah Meisterlin, Jesse Montero, Marie Østergård, Kameelah Rasheed, Kristina Rose, Shawn(ta) Smith-Cruz

**Not Present:** Nick Buron, Karen Fairbanks, Patricia Hswe, Caryl Matute, Edwin Maxwell

**Staff:** Nate Hill, Kyle Brown

Terry Kirchner brought the meeting to order at approximately 10:03 am.

**Minutes:**

Kirchner requested to accept the minutes from the 07/24/2026 board meeting. Melissa Jacobs moved, and Leah Meisterlin seconded. The board voted unanimously to accept the minutes.

**President's Update:**

Kirchner provided a brief update on library activities and developments throughout Westchester County. He shared highlights of the system's ongoing work and efforts to support member libraries and the communities they serve.

**Agenda Items: METRO Field, LLC**

Kyle Brown and Nate Hill gave a brief overview of next steps from lawyer Stephanie "Cole" Adams regarding the establishment of METRO Field, LLC. The LLC will be wholly owned by METRO and is intended to protect the organization from potential liabilities associated with owning and operating the Library Field property. Under the proposed structure, METRO will serve as the sole member, with the Executive Director acting as manager. Adams outlined the steps required to establish the LLC, including Board approval of the resolution, Articles of Organization, and Operating Agreement, followed by filing with New York State. Once the LLC is established, the transfer of the property will be brought before the Board for separate approval at a later date. Adams will also provide guidance on the LLC's ongoing administrative and governance responsibilities.

Kirchner requested to approve the resolution authorizing the creation of METRO Field, LLC. Stephen Bury moved and Marie Østergård seconded. The board voted unanimously to approve the resolution authorizing the creation of METRO Field, LLC.

Kirchner requested to approve the Articles of Organization. Meisterlin moved and Kristina Rose seconded. The board voted unanimously to approve the Articles of Organization.

Kirchner requested to approve the Operating Agreement. Meisterlin moved and Jesse Montero seconded. The board voted unanimously to approve the Operating Agreement.

**Executive Director's Report:**

- Board retreat updates
- IFLA Metlib, ALA, NYLA
- Creative Research updates
- Digital Services updates
- Programs, Events and Grants
- Library Field updates

The meeting was adjourned at 10:53 am.