

**METROPOLITAN NEW YORK LIBRARY COUNCIL**  
**Board of Trustees Meeting**  
**Friday, May 14, 2021**  
**3:00 p.m. to 5:00 p.m.**

**Minutes**

**Present:** Nick Buron (video), Stephen Bury (video), Greta Byrum (video), Donna Gibson (video), Josh Greenberg (video), Nicholas Higgins (video), Melissa Jacobs (video), Shannon Mattern (video), Caryl Matute (video), Leah Meisterlin (video)

**Not Present:** Brian Kenney, Jim Neal, Kameelah Rasheed

**Staff:** Nate Hill (video), Shelly Mohammed (video), Davis Erin Anderson (video)

Shannon Mattern brought the meeting to order at approximately 3:04 p.m.

Mattern motioned to accept the minutes from the 03/11/2021 board meeting. Moved by Nick Buron and seconded by Stephen Bury, the board voted unanimously to accept the minutes.

**President's Report:**

Mattern spoke about meeting with METRO staff about featuring board members in a video or podcast series highlighting the amazing work board members are doing. Mattern spoke about her work with [Knowledge Futures](#) and [Open House New York](#).

**Finance Report:**

Josh Greenberg stated that the financial statements are straightforward with no surprises. Shelly Mohammed noted METRO will be ahead of what was budgeted by a significant amount because the 20% of the budget that was withheld by the state was returned.

**FY 2021-2022 Budget**

No overhead costs

Internet is up to cover 75% of staff's home internet costs

Lowered repository services target

Significant surplus will be used for the benefit of the membership and possibly to grow the team

**Executive Director's Report:**

Administrative

- New org website is on the way and under construction
- Staff updates
- Delivery

Programs & partnerships

- Photography for membership
- OHNY partnership
- Board members invited to staff meetings every Monday at 11am in May where the Equity in Action grantees will be presenting
- REALM project updates

- Digital Preservation series updates
- Upcoming Events and Webinars

Digital Services updates

- Archipelago
- Presenting in upcoming Open Repositories conference
- Presenting at IIF
- DCMNY updates
- Rensselaer Polytechnic Institute migration
- SDSU updates
- Montessori International Association
- Hamilton College possibly moving to Archipelago

Davis Erin Anderson METRO Board audio interviews

Guest Presentation: Margaret Sullivan

Mattern motioned to approve the FY 2021-2022 budget. Moved by Bury and seconded by Greta Byrum, the board voted unanimously to approve the budget.

The meeting was adjourned at 4:40 p.m. for executive discussion.

**2021 Board Meeting Dates**

Friday, July 23, 2021

Friday, September 24, 2021

Friday, November 12, 2021

Friday, December 10, 2021