

**METROPOLITAN NEW YORK LIBRARY COUNCIL**  
**Board of Trustees Meeting**  
**Thursday, March 11, 2021**  
**3:00 p.m. to 5:00 p.m.**

**Minutes**

**Present:** Nick Buron (video), Stephen Bury (video), Donna Gibson (video), Josh Greenberg (video), Nicholas Higgins (video), Melissa Jacobs (video), Shannon Mattern (video), Caryl Matute (video), Leah Meisterlin (video), Jim Neal (video), Kameelah Rasheed (video)

**Not Present:** Greta Byrum, Brian Kenney

**Staff:** Nate Hill (video)

Shannon Mattern brought the meeting to order at approximately 3:04 p.m.

Mattern motioned to accept the minutes from the 12/10/2020 board meeting. Moved by Nick Buron and seconded by Caryl Matute, the board voted unanimously to accept the minutes.

**President's Report:**

Open House New York's multifaceted series on radical knowledge. Mattern will moderate a series of conversations throughout the spring and summer for the summit.

**Finance Report:**

Shelly Mohammed noted that the occupancy cost is higher because of the sum of money used to pay Winter (599 property management) in order to exit the lease. Josh Greenberg mentioned that the rent off-set that was to be spread over 10 years will be converted. Greenberg also explained that the loans payable line refers to the PPP loan. METRO will start the process of applying for loan forgiveness soon. METRO is in good shape at the moment.

**Executive Director's Report:**

- The 20% withheld in funding is expected to be paid out by the end of March
- The State report is coming along
- Staff performance reviews happening now
- Building a new website
- Open House New York partnership
- REALM project updates
- Equity in Action updates
- Program & Event updates
- Regents Advisory Council (RAC) on Libraries
- Archipelago updates

**General Board Discussion**

- Recruiting and expanding the board
- Individual board member updates

The meeting was adjourned at 4:50 p.m.

**2021 Board Meeting Dates**

Friday, May 14, 2021

Friday, July 23, 2021

Friday, September 24, 2021

Friday, November 12, 2021

Friday, December 10, 2021