

METROPOLITAN NEW YORK LIBRARY COUNCIL
Board of Trustees Meeting
Monday, July 20, 2020
3:00 p.m. to 5:00 p.m.

Minutes

Present: Nick Buron (video), Stephen Bury (video), Greta Byrum (video), Donna Gibson (video), Josh Greenberg (video), Nicholas Higgins (video), Melissa Jacobs (video), Shannon Mattern (video), Leah Meisterlin (video), Kameelah Rasheed (phone)

Not Present: Valeda Dent, Brian Kenney, Caryl Matute, Jim Neal

Staff: Nate Hill (video), Shelly Mohammed (video)

Shannon Mattern brought the meeting to order at approximately 3:03 p.m.

Mattern motioned to accept the minutes from the 5/7/2020 board meeting. Moved by Josh Greenberg and seconded by Stephen Bury, the board voted unanimously to accept the minutes.

President's Report:

Mattern and Greta Byrum had a call with NY State Librarian Lauren Moore last week. The call was about a project Moore is working on regarding digital connectivity and access. Mattern mentioned the [Civic Signals](#) organization and their partnership and work with libraries and online spaces. Mattern was contacted by a group of Irish and British archivists who are looking at machine learning in archives. The Frick and Bury were mentioned.

Finance Report:

Greenberg mentioned METRO's finances are evolving and there is nothing major that needs pointing out. Investments are ok for now and METRO is well positioned if things take a downturn. The PPP loan of \$242,000 was awarded in June but is not reflected in the current financials. Shelly Mohammed added that until the PPP loan is forgiven, it will be on the balance sheet as a loan and liability. Once it's fully forgiven, it will be recognized as revenue and counted towards next fiscal year; FY 2020-2021. Mohammed noted that as of July, METRO received the construction deposit of \$100,000 from Winter. That will count as cash. Greenberg noted there is no budget yet for next FY.

Presentation: METRO virtual events with Davis Erin Anderson and Traci Mark

Executive Director's Report:

- No budget but did receive the construction deposit
- METRO return to office policy
- METRO doing very well with programming and events in the virtual space
- Reimagining METRO space and lease over the coming months
- Archipelago and the state library's COVID initiative
- Two IMLS grant applications are in: One with the state library the other with ESLN
- Final beta release of Archipelago
- Staff changes: Hiring a Product Manager
- REALM project updates
- Internet Archive

- NYC Digital Safety updates

The meeting was adjourned at 4:41 p.m.

2020 Board Meeting Dates

Thursday, September 24, 2020 (virtual)

Monday, November 16, 2020 (virtual)

Thursday, December 10, 2020 (virtual)

All meetings are 3:00 p.m. - 5:00 p.m.