

METRO

METROPOLITAN NEW YORK
LIBRARY COUNCIL



ANNUAL
REPORT
2010-2011



A Letter from the Interim Director

During another year when many libraries faced extraordinary challenges, METRO has worked to deliver even more of the programs, services and resources that our members need to succeed. And once again, METRO membership has helped hundreds of library professionals to expand their skills and make their library organizations more efficient and successful. During the past year, more than 2,000 people attended METRO workshops, seminars or industry events. In addition, we launched our new website, making it easier than ever for library and information professionals and students throughout New York City and Westchester and around the world to access information, sign up for our learning programs, and share their insights and opinions on important industry topics.

This past year also marked an exciting period of transition at METRO as we plan to welcome a new executive director to lead our efforts to meet the needs of the library organizations and information professionals of the future. As we plan for new leadership, the METRO staff together with our Board of Trustees and support from many industry colleagues remained in place to continue our long history of service and innovation for the library community.

Looking ahead to a successful future for our organization and our members, your involvement with METRO will be more important than ever. Together we can keep our library community a leading center for research and access to information. Stay with us!

Jason Kucsma
Acting Interim Executive Director



A Message from the Board President

2011 will be noted as a major transition for METRO. As many of you know, Dottie Hiebing, who has served as executive director of METRO for 15 years, retired.

This year the Board of Trustees has been planning for the transition to a new executive director to lead METRO into a future filled with continued challenges, but also great opportunities, both for METRO itself, our members and the metropolitan area we serve.

We look forward to welcoming a new executive director who will continue METRO's 40+-year history of innovation and excellence in supporting libraries, library professionals, librarianship and the wider world of knowledge/information services. Together we can reshape library roles and missions in the years ahead.

Even during this leadership transition, METRO's staff has remained focused on addressing the many critical needs of our membership, including:

- Professional development and new career opportunities
- Guidance to keep the library community ahead of changes in technology and regulation
- Strong and active advocacy for our members in Albany

We look forward to 2012 and to a new leader for METRO. We will continue to keep you informed of METRO's many new programs and resources to help our members move forward and lead the library world.

Norman J. Jacknis
President, METRO Board of Trustees

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THE YEAR IN REVIEW



METRO services and learning programs this year reflected the critical demand for convenient and cost-effective learning programs and services to help libraries be competitive and successful. We also expanded our focus on job training and career advancement for library professionals.

Membership

During the past year, METRO welcomed 13 new library member organizations, including Bard High School Early College, Manhattan; NYU Institute for the Study of the Ancient World; Mildred Elley; Relay School of Education (formerly known as Teacher U); Chabad.org and Lesbian Herstory Archives.

Individual library and information professionals also continue to take advantage of the myMETRO individual membership program, which now has more than 200 members. More than 70 new individual members have joined METRO since we introduced our new website and streamlined our application process. This year our myMETRO Advisory Council, a team of industry leaders, continued to help us identify the programs and services that will meet our member needs in the years ahead. With a key focus on professional development, myMETRO offers members access to important career-building options including dozens of learning programs, résumé makeover services, and office space privileges that afford members the opportunity to use METRO as their office away from home (or work).

Professional Development

Targeted training programs continue to serve the development and growth of library professionals at every level. Once again, METRO delivered a year of outstanding learning programs led by experts in library management, career development, digitization, technology and other areas. We continue to provide quality professional development training in face-to-face and online formats, helping professionals to stay up-to-date

and expand their skills in the classroom or from the comfort of their own desks. In 2010–2011, METRO hosted more than 90 learning events attracting more than 2,000 library professionals. Some of the most popular METRO programs during the past year include:

- Introduction to Digital Humanities for Libraries, Archives, and Special Collections
- Personal Digital Archiving
- Digital Efficiency: Tools for Organizing Your Digital Information
- Managing and Leading in a Time of Reduced Resources
- Using Google Analytics for Libraries

In addition to our popular workshops, METRO also hosted a series of lectures to bring our members important new insights on many of the major trends and issues affecting our members and library organizations.

Documentary Heritage Program

This year marked important progress in the Documentary Heritage Program to preserve historically significant collections reflecting the history of the Asian Pacific American (APA) community in the New York metropolitan area. The project is a collaboration between the NYU Tamiment Library and Robert F. Wagner Archives and the Asian/Pacific/American Institute, with funding provided by METRO. To date, more than 112 collection surveys have been completed to identify historically important materials relating to the APA experience. To learn more visit www.apa.nyu.edu.

This year METRO also contracted with AudioVisual Preservation Solutions

(AVPS) to provide affordable and essential training to help libraries and archives manage digital and analog audiovisual resources. Our work with AVPS also includes the development of the Audiovisual Community Cataloguing (AVCC) toolset, a collection of resources to help institutions overcome backlogs in processing audiovisual materials. AVCC is expected to launch in beta in the fall of 2011.

Digital Services

Accessibility to digital collections continues to grow as an essential component of library operations. In recent years, METRO has provided funding and other forms of support for many digitization projects. During the past year we awarded four grants to fund digitization projects reflecting unique collaborations between public, special, and academic libraries to expand online access to rare resources:

- *Queens Memory Project*; Queens College Library (CUNY), Queens Borough Public Library
- *Documenting the Gilded Age: New York City Exhibitions at the Turn of the 20th Century*; The Frick Collection, Brooklyn Museum
- *André Studios: 1930s Fashion Drawings and Sketches*; New York Public Library and Fashion Institute of Technology Library
- *Hadassah Newsletters and Audio Reels*; Center for Jewish History and Hadassah Archives at American Jewish Historical Society.

METRO also continues to provide cost-effective digital collection hosting for members. Our web site contains more than 20 discrete digital collections created by our members. The hosting service efficiently brings a number of collections into one portal while improving access to collections held by our members who do not have their own digital collection management system.

METRO 2010–2011

Hospital Library Services Program

More than 50 hospital and medical center libraries participate in the Hospital

Library Services Program (HLSP). To meet their unique needs, METRO offers a range of specialized programs, services and grant opportunities for hospital libraries. In December 2010 METRO once again hosted an annual conference on issues of special interest to hospital librarians, including presentations from representatives of the National Library of Medicine and the Medical Library Association. We also distributed a range of Collection Development and Technology Grants to help our member libraries stay current with the latest advances in technology and library services. In addition, the StatRef database provides our members with access to 43 important health science texts.

METRO distributed the following grant funds to hospital libraries during 2010–2011:

- Collection Development — \$71,255
- Technology Grant — \$61,656
- MISP disbursed — \$143,427

Career Development

Helping library professionals to move forward in their careers is one of the most important areas of service for METRO, and last year we provided a wide range of training programs, networking events, and job search resources. In the beginning of 2011 we introduced a revamped METRO Job Bank on our new website. Registered users may post a résumé that can be reviewed by potential employers. We also began publishing a planned series of articles with up-to-date information to help new information professionals and those in career transition improve their employment search or cope with a recent layoff, for example. METRO continues to provide résumé review services as well as training to help professionals strengthen their interviewing skills.

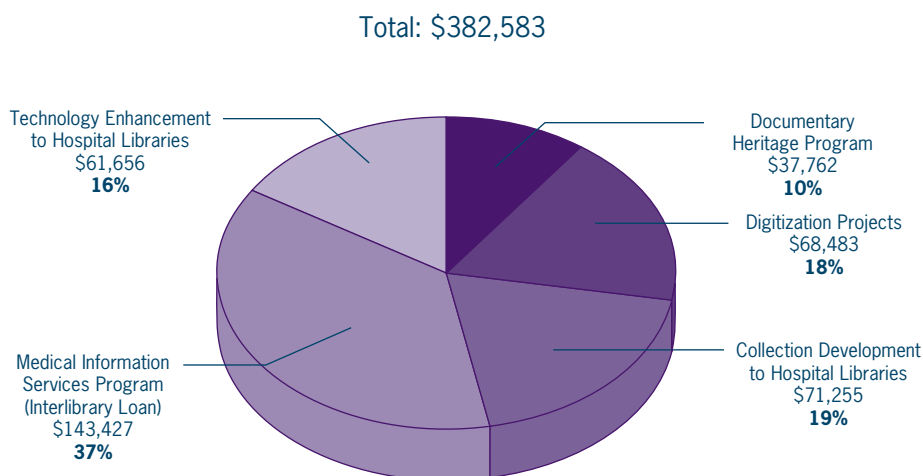
Resource Sharing

In 2010–2011 New York State provided \$681,831 in grants for Coordinated Collection Development Aid (CCDA) to 73 METRO academic libraries at public and not-for-profit colleges. This grant program helps support many statewide and regional resource sharing efforts. Participating libraries use the funds to improve access to collections in different subject areas. METRO acts as liaison between the libraries and New York State, providing guidance on the requirements and application process to help as many eligible organizations as possible to access this funding. We also administer 42% of all the money distributed through CCDA in the State. To help raise the visibility of the CCDA program, METRO notifies members of our State Legislature of constituent libraries that receive grants. This past year METRO qualified two additional members for the 2011–2012 CCDA program. Since 1981, academic libraries in the METRO region have received more than \$10 million from this program.

Advocacy

During the past year, METRO has reached out to many members of the New York State Legislature to build support for important advocacy issues. We have presented perspectives on restoration of state aid, the Library Services and Technology Act, E-Rate, The Patriot Act, copyright issues, confirmations, and other issues of importance to our members and library users. Through numerous individual legislative visits, hundreds of phone calls, letters and faxes, METRO also regularly responds to action calls from the American Library Association and the New York Library Association. METRO has also continued a highly effective program to maximize our visibility with and impact on the large New York City/Westchester delegation by providing customized training and information to influential legislators and legislative aids.

Distribution of Grant Funds in FY 2010–11





STATEMENT OF REVENUES, EXPENSES AND NET ASSETS

FISCAL YEAR JULY 1, 2010 TO JUNE 30, 2011

Operating Revenue:

Grant revenues—State of New York	1,783,209
Contributions	2,275
Membership Fees	341,100
Program Fees	79,109
Miscellaneous	14,619
Total Revenues	2,220,312

Expenses:

Program Services	1,687,145
Management & General (includes fundraising)	418,127
Total Expenses	2,105,272

Excess of Operating Revenue over Operating Expenses 115,040

Nonoperating Revenues:

Investment Return	
Interest and Dividends	74,934
Net unrealized gain (loss) from investments	358,502
Total Nonoperating revenues	433,436

Change in Net Assets 548,476

NET ASSETS:

Beginning of the Year	2,996,455
End of the Year	3,544,931

FINANCIAL NOTE

METRO works hard to provide maximum value to its members while operating on a limited budget. This fiscal year, METRO once again received vital support from the State of New York and our member institutions that helped us launch or sustain a broad range of new and traditional programs and services.



METRO SIGs

METRO Special Interest Groups (SIGs) provide a dynamic interactive forum for library professionals to network about industry issues and trends. Throughout the year, hundreds of METRO members participated in online and in-person events hosted by SIGs. Also this year, many SIGs transitioned to the METRO LibGuide platform to record and share their activities online. METRO SIG highlights for 2010–2011 included:

- More than 250 members supported the LASSA (Library Assistants Support Staff and Associates) SIG 14th annual Library Assistants Day.
- The newly created Prison Librarians SIG toured Arthur Kill Correctional Facility
- The Sci/Tech/Med SIG celebrated its 13th anniversary and expanded its reach using online conferencing software to welcome in like-minded librarians in upstate NY and remote speakers from around the country
- Continued successful meetings of essential technology-focused SIGs including Smart Phones and Mobile Computing and Digitization.

Collaboration

METRO regularly supports efforts in collaboration to make our work more efficient and effective. Throughout the year we work with many regional library and archive member organizations to address challenges and opportunities facing our respective memberships. A November 2010 meeting of library and information professional organization leaders focused on the specific needs and interests of library students as they plan for their careers. Other meetings focus on collaboration to support library organizational goals and library advocacy efforts. METRO plans to continue to develop meetings to expand collaboration opportunities and to engage other leading industry organizations including ACRL/NY, SLA-NY, and The Archivists Round Table of Metropolitan New York.



METRO

Metropolitan New York Library Council

57 East 11th Street, 4th Floor, New York, NY 10003-4605

Metropolitan New York Library Council Membership

Adelphi University Library • American Academy of Dramatic Arts Library • American Bible Society Library/Archives • American Foundation for the Blind • American Jewish Joint Distribution Committee • Department of Library Services, American Museum of Natural History • Andrew W. Mellon Foundation Library • Art In Context • Arthur Kill Correctional Facility Library • ASA Institute-College of Advanced Technology Library • Bank Street College of Education Library • Bard Graduate Center Library • Bard High School Early College—Manhattan Library • Bard High School Early College—Queens Library • Barnard College Library • William and Anita Newman Library, Baruch College, CUNY • Bedford Hills Correctional Facility Library • Medical Library, Bellevue Hospital Center • Berkeley College Library • Phillips Library-Fierman Hall, Beth Israel Medical Center • Boricua College Library • Randolph Memorial Library, Borough of Manhattan Community College, CUNY • Bramson Ort Technical Institute Library • Bronx Community College Library, CUNY • Bronx County Historical Society Library and Archives • Schwartz Medical Library, Brookdale University Hospital Medical Center • Brooklyn Botanic Garden Library • Brooklyn College Library, CUNY • Medical Library, Brooklyn Hospital Center • Brooklyn Law School Library • Art Reference Library, Brooklyn Museum of Art • Brooklyn Public Library • Medical Library, Calvary Hospital • Carnegie Corporation of New York Library • Information Center, Catalyst • Center for Jewish History • Center for Modern Psychoanalytic Studies • Central Congregation Yetev Lev, Hisachdus Avreichim Library • Centro de Estudios Puertorriquenos Library • Century Association Library • Chabad.org • Citizen's Housing and Planning Council • Cohen Library, Architecture Library, Music Library, Science and Engineering Library, City College, CUNY • Health Sciences Library, Coler/Goldwater Memorial Hospital • Elizabeth Seton Library, College of Mount St. Vincent • Gill Library, College of New Rochelle • College of Staten Island Library, CUNY • College of Westchester • Library Administration, Columbia University • Scheele Memorial Library, Concordia College • Harold Fink Memorial Library, Coney Island Hospital • Congregation Bais Yakov Nechemya • Congregation Chasidei Radomsk • Congregation Emanu-El of City of New York • Congregation Kehilas Belz • Congregation Ohel Yehoshea • Congregation of Diniv • Cooper Union Library, Cooper Union for the Advancement of Science and Art • Dreyfuss Memorial Study Center, Cooper-Hewitt Museum • Council on Foreign Relations Library • CUNY Central Administration • Law Library, CUNY Law School • Devry Institute of Technology Library • Eastern International College Library • Medical Library, Elmhurst Hospital Center • Gladys Marcus Library, Fashion Institute of Technology, SUNY • Mand Library and Learning Center, Fire Department of the City of New York • Medical Library, Flushing Hospital Medical Center • Ford Foundation Library • Law Library, Walsh Library, Quinn Library, Fordham University • French Institute - Alliance Francaise Library • Frick Art Reference Library, Frick Collection • St. Mark's Library, General Theological Seminary • Goethe-Institut German Cultural Center Library • Mina Rees Library, CUNY Graduate Center • Graduate School of Journalism, CUNY • Guggenheim Museum Library • Health Sciences Library, Harlem Hospital Medical Center • Information Research Center, Hazen and Sawyer P.C. • Research Center, Healthcare Chaplaincy • Learning Center, Helene Fuld College of Nursing • Herman Robbins Medical Library, Hospital for Joint Diseases Orthopaedic Institute • Barrett Memorial Library, Hospital for Special Surgery • Hostos Community College Library, CUNY • Wexler Library, Hunter College, CUNY • Institute for the Study of the Ancient World, NYU • Battista Library, Institute of Design & Construction • Stephen Chan Library, Institute of Fine Arts, NYU • Instituto Cervantes Library • Ecumenical Library, Interchurch Center • Medical and Nursing Library, Interfaith Medical Center • International Center of Photography • Ryan Library,

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