

**METROPOLITAN NEW YORK LIBRARY COUNCIL**

**Board of Trustees Meeting  
Thursday, December 8, 2016  
3:00 p.m. to 5:00 p.m.**

**Minutes**

**Present:** LaRuth Gray (phone), Josh Greenberg, Milan Hughston (phone), Norman Jacknis, Mary Lee Kennedy (phone), Shannon Mattern, Leah Meisterlin, Jim Neal (phone), Christopher Platt, Lisa Rosenblum, Patricia Skarulis (video), Bonnie Tijerina (phone), Kelvin Watson (phone)

**Not Present:** Louis Zacharilla

**Staff:** Nate Hill, Shelly Mohammed

Norman Jacknis brought the meeting to order at approximately 3:10 p.m.

Jacknis moved to accept the board minutes from the September 15, 2016 board meeting, seconded by Lisa Rosenblum. The board voted unanimously to accept the minutes.

**Board Action Items:**

Jacknis motioned to re-affirm the vote approving the Move Budget of \$695,540, seconded by Rosenblum. Jacknis motioned to re-affirm the vote to hire J. Lawrence Construction Corp. as general contractor, seconded by Josh Greenberg. The board voted unanimously, re-affirming both votes.

**Treasurer's Finance Report:**

Greenberg provided a brief update on METRO's finances, starting with the Statement of Financial Position. Greenberg highlighted the increase in cash equivalents; decrease in quasi endowments to cover fellows and ESDN; operating reserve, move budget funds, and strategy for portfolio allocation. Greenberg noted that METRO expenses came in slightly under budget and the Income and Expense Statement met projections. Slight decrease in membership dues and continuing education workshops due to programmatic changes and relocating office. Greenberg mentioned he will reconstitute the finance committee.

METRO's audit is scheduled for the week of March 13th.

Jacknis motioned to accept the treasurer's report, seconded by Rosenblum. The board voted unanimously to accept treasurer's report.

**Executive Director's Report:**

**ESDN**

- Business model: state library, state archives, and library council's commitment
- Wrapping ESDN into METRO
- Visible interface statewide portal coming soon.
- Working with Ben Vershbow on creating a roadmap beyond the typical search box
- Chris Stanton released a metadata guidelines document

**Culture in Transit**

- Assessment report at the end of grant
- Assessing what digital services needs are across membership

**Move updates**

- Construction still on schedule

- On course to be in the space by Feb 2017
- Co-working at BPL

Digital Repository Developer Hire

Regents Advisory Council meeting

Visiting Olin College: Harvard Metalab contract with MIT press to make a book about Library Test Kitchen

Visited the mayor's office of innovation regarding url: libraries.nyc

Noel Hidalgo, [BetaNYC: Presentation](#)

The meeting was adjourned at 5:02 p.m.

**2017 Board Meeting Dates:**

Monday, February 27, 2017 (virtual)

Thursday, April 27, 2017

Friday, June 30, 2017

Thursday, September 7, 2017

Monday, November 6, 2017

Monday, December 11, 2017 (virtual)

*All meetings are 3:00 p.m. - 5:00 p.m. at METRO.*